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Meeting & Date:	SWLEP Board Meeting – Wednesday, 28 November 2018		
Subject:	Highlight Reports		
Attachments:	None		
Author:	Ian Durston	Total no of sheets: (inc cover sheet)	14

Papers are provided for:	Approval <input type="checkbox"/>	Discussion <input type="checkbox"/>	Information <input checked="" type="checkbox"/>
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1. Purpose

Highlight reports on the status of each LGF project (and other LEP projects) are presented to the SWLEP Board in order to communicate the status of all projects and to demonstrate that projects are being managed in line with the LEP Assurance Framework. The highlight reports produced for each project that have been reviewed and approved by the SWLEP Commissioning Group. Copies of the individual highlight reports can be found on the SWLEP website by clicking on the 'SWLEP Project Summary Report' icon at the top of the page on the following link:

<https://swlep.co.uk/projects>

2. Summary

Six projects have been identified by the Steer Davies Gleave review as 'focus' projects that warrant specific attention in this summary. They are:

Chippenham Station Hub

Initial development work is commencing on the Phase 5 (Station Forecourt) and Phase 1b (Northern Access Lift).

For phase 2, a Heads of Terms has been agreed with Good Energy for their building on Sadlers Mead and a planning application has now been submitted for this and the car park on the same site. Objections to this phase of the project (particularly the car park) were raised by local residents at the September SWLEP Board meeting. There is a risk that the traffic survey carried out will require traffic mitigation

measures to be included as part of the project, with an associated cost. It has been decided not to include a basement level in the design.

Work is being carried out by WSP, in conjunction with GWR and Network Rail, to look at different options for the phase 3 and 4 car parks to the north and south of the railway line (e.g. using modular construction to allow for later additions) which may result in some work now being feasible on the phases within the overall £16m budget.

A350 Yarnbrook / West Ashton

Funding to cover the associated cost increase has been successfully granted by the Housing Infrastructure Fund. Completion of the clarification process with Homes England/Deloitte/Cushman & Wakefield is still ongoing (started in March 2018). Work on the Section 106 agreement is in progress. The procurement process for a construction contractor is underway – due for completing in December 2018.

Salisbury Central Car Park and Maltings

A proposal put to the September Board to use the £6.1m of LGF funding to work for plots closer to the Maltings Shopping Centre was agreed and work is now progressing on this basis. An Outline Business Case is being developed for approval at the January 2019 Board meeting and a planning submission is to be made in December 2018.

Swindon Bus Boulevard

A change control for the project was approved at the September Commissioning Group detailing the revised elements of the project that the LGF funding will be spent on (surveys, design, temporary bus station delivery), the associated milestones and the associated financial profiling. Some of this work (construction work to support the temporary bus facility) is now able to be carried out earlier than expected, which will be to the benefit of the overall LEP spend profile.

However, for the overall project, estimated costs have increased, specifically for the diversion of telecommunications cables running along Fleming Way. This has added a significant risk to the project.

New Eastern Villages

Southern Connector Rd – The Housing Infrastructure Fund application is progressing with a business case to be submitted in December. A change control is being submitted to this Commissioning Group for re-profiled milestone dates and acceleration of associated activities. However, a number of risks remain and are increasing in severity:

- HIF funding is not yet secured;

- land assembly is still in progress, with any objections leading to a CPO process;
- planning submission has not yet been made; and
- agreement on technical matters required from third parties (Environment Agency, Highways England).

A420/Gablecross - Land acquisition is still in progress. A change control is being submitted to the Commissioning Group for re-profiled milestone dates and acceleration of associated activities.

Wichelstowe Southern Access

The procurement process for the project is in progress with the tender documentation now issued and a contractor forecast to be appointed by February 2019. Construction is on track for completion by March 2021.

Highlight Reports are available for all other projects. The following statistics summarise the status across all of the projects:

- Six LGF projects have completed
- There are 19 live LGF projects covered by the highlight reports
- Five projects (26%) are rated GREEN
- Six projects (32%) are rated AMBER GREEN
- Two projects (10%) are rated AMBER RED
- Six projects (32%) are rated RED
- Four projects have improved their RAG rating since the last report, and two have deteriorated.

3. Recommendations

The Board is asked to approve that the highlight reports are an accurate representation of the current status of all LGF projects.

Local Growth Fund – Focus Projects

Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1617/004/CSH	Chippenham Station Hub	WC	R	AR	Initial development work is commencing on the Phase 5 (Station Forecourt) and Phase 1b (Northern Access Lift). Phase 2 planning application has now been submitted. Work now being carried out to investigate possible approach to phases 3 and 4 (car parks to north and south of railway).
LGF/1617/009/YWA	A350 Yarnbrook/ West Ashton	WC	G	G	Work is progressing to procure building contractor. Clarification process for HIF fund is still ongoing (started March 2018).
LGF/1718/003/CCPM	Salisbury Central Car Park and Maltings	WC	R	G	An Outline Business Case is being developed for approval at the January 2019 Board meeting and a planning submission is to be made in December 2018.
LGF/1617/008/SBX	Swindon Bus Boulevard	SBC	R	AR	Project re-baselined following approval of new scope for LGF element. However, for the overall project, estimated costs have increased, adding a significant risk to the project.
LGF/1516/003/EV (iv)	New Eastern Villages Southern Connector Road	SBC	R	R	The Housing Infrastructure Fund application is progressing with a business case to be submitted in December. A change control is being submitted to this Commissioning Group for re-profiled milestone dates and acceleration of associated activities. However, a number of risks remain and are increasing in severity.
LGF/1516/003/EV (iii)	New Eastern Villages A420 Gablecross	SBC	R	R	Land acquisition is still in progress. A change control is being submitted to this Commissioning Group for re-profiled milestone dates and acceleration of associated activities.
LGF/1617/002/WI	Wichelstowe Southern Access	SBC	AR	AG	The procurement process for the project is in progress with the tender documentation now issued and a contractor forecast to be appointed by February 2019. Construction is on track for completion by March 2021.

Local Growth Fund (Growth Deals 1 and 2)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/001/A350	A350 Improvements	WC	Complete	Complete	
LGF/1516/002/A429	A429 Malmesbury	WC	Complete	Complete	
LGF/1516/004/PSP	Porton Science Park	WC	Complete	Complete	
LGF/1617/001/A350	A350 Dualling Bypass (Badger – Brook + Chequers)	WC	AG	AG	In final stages. Small slippage due to electrical connection works. Forecast completion in November 2018.
LGF/1617/007/MH	Mansion House (Corsham)	WC	G	G	In final stages of construction - completion forecast for November 2018. Focus now on model to operate the facility going forward - George Gill and Shahina Johnson involved in working group.
LGF/16/17/010/JNC17	M4 J17 Capacity Improvement	WC	Complete	Complete	
LGF/1617/009/UFB	Ultra Fast Broadband	WC	AG	AG	Build underway, though review underway of sites to be included following the wider deployment of Superfast in the area prior to this project.
LGF/1516/005/LSTF	LGF Sustainable Transport Package	SBC	AG	AG	Construction work on Queens Drive toucan crossing is now complete. Spring Gardens footway-cycleway to complete December 2018.
LGF/1617/003/SRT	Swindon Rapid	SBC	AR	R	Construction work on all elements of Wichelstowe phase in

	Transit				progress but behind original schedule. Development work in progress on Tadpole Farm and NEV schemes.
LGF/1617/006/JNC16	M4 Junction 16	SBC	Complete	Complete	
LGF/1617/010/SPHC	Royal Artillery Museum	WC	N/A	G	Detailed design beginning and tender documentation for build phase to be published in November 2018.
LGF/1617/011/SMAG	Swindon Museum and Art Gallery	SBC			Project under review – proposal for scope of use of £250,000 LGF money to be submitted to November Board meeting.

Local Growth Fund (Growth Deal 3)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1718/001/WCS	Wiltshire College - Salisbury	Wiltshire College	AG	AG	Refurbishment work (contract 1) contractor now on site. New build (contract 2) procurement in progress.
LGF/1718/002/WCL	Wiltshire College - Lackham	Wiltshire College	G	G	Stage 2 design work awarded to AWW and underway. Planning application in development.

Department for Transport – LGF (Growth Deal 1)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (i)	New Eastern Villages - Great Stall Bridge	SBC	AG	R	Change Control being submitted to this Commissioning Group to defer project and move funding to White Hart Junction and Gable Cross projects.
LGF/1516/003/EV (iia)	New Eastern Villages - Greenbridge Roundabout (Package 1)	SBC	Complete	Complete	
LGF/1516/003/EV (iib)	New Eastern Villages -West of A419 (Package 2)	SBC	AG	AG	Work progressing on business case.

Department for Transport - Retained					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/003/EV (v)	New Eastern Villages White Hart Junction	SBC	R	R	Change Control being submitted to this Commissioning Group for revised milestones and accelerated associated activities. Significant risks becoming more severe: land assembly, work with Network Rail.
LGF/1516/003/EV (vi)	New Eastern Villages Business Case	SBC	R	R	OBC due to be submitted to January 2019 Board Meeting.

City Deal					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LGF/1516/006/CD	Higher Futures	WC & SBC	AG	AG	Target numbers of learners remain a challenge – increasing but behind profile. Achieved over 230 learners on higher and degree apprenticeships.

Careers and Enterprise Company (CEC)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/001/CEC	Enterprise Advisor Network	WC & SBC	G	G	59 schools/colleges & 50 Enterprise Advisers engaged. Focussed on getting schools/colleges to assess their careers provision against the Gatsby benchmarks. Shona Taylor appointed to run Careers Hub (for schools to share experience).

Department of Business Energy and Industrial Strategy (BEIS)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GEN/002/GH	Growth Hub	LEP	G	G	Currently focussing on development of telephone triage service and face to face service, and piloting a physical presence in Salisbury.

Growing Places Infrastructure Fund (GPIF)					
Project Ref	Project Name	Lead Delivery Partner	Previous	Current	Notes
LEP/GPIF/001/CAS	GPIF – Castledown Business Park	WC	Complete	Complete	£2.54m loan now repaid.
LEP/GPIF/002/WD	GPIF – Woods Group	Woods Group	AG	AG	£1,279,235 loan agreement re-signed post issues with security. Repayment to SWLEP by end March 2021.




Key

Project Status

	Red	Amber Red	Amber Green	Green
	R	AR	AG	G

See below for RAG rating methodology

Direction of Travel

-  Project status expected to remain same going forward
-  Project status expected to improve going forward
-  Project status expected to get worse going forward

Milestones

BLUE – complete, **GREEN** - on track, **AMBER** - at risk, **RED** – will be late/is late.

RAG Rating

		Impact			
		1 (Low)	2	3	4 (High)
Probability	4 (Likely)				
	3				
	2				
	1 (Unlikely)				

The RAG reporting is based on the composite elements of probability and impact (see chart to the left) and splits in to the following categories:

- **GREEN:** Project considered being on track, to time, quality and cost.
- **AMBER-GREEN:** Project considered at risk of minor to medium impacts on time, scope and/or cost – requires small mitigating action.
- **AMBER-RED:** Project considered at risk of medium to major impacts on time, scope and/or cost – requires mitigating action.
- **RED:** Project considered at serious risk of significant impact on time, scope and/or cost. Immediate mitigating action required.

RAG Scoring

RAG rating	Cost	Scope	Time
	<ul style="list-style-type: none"> • Minor cost variance on initial project cost may be present. • <1% change in total project cost 	<ul style="list-style-type: none"> • Deliverables and project scope remains unaltered. 	<ul style="list-style-type: none"> • Minor project slippage may be present but total project delivery remains on track. • <30 days total slippage.
	<ul style="list-style-type: none"> • Project is experiencing or expected to experience minor cost increases. • >1% but <5% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience small changes to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience slippage. • >30 days but <90days total project slippage
	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience major increases in total project costs • >5% but <10% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience major changes to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is experiencing major slippage and is due to deliver the project outputs and outcomes late. • >90 days slippage but <6 Months total project slippage.
	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant and major cost increases. • >10% on total project cost. 	<ul style="list-style-type: none"> • Project is experiencing or is expected to experience significant change to scope and outputs delivered. 	<ul style="list-style-type: none"> • Project is suffering significant and major delays to delivery. • >6 Months total project slippage.

Principles of Overall Project RAG Status

- The 'lowest' rating against any of the 3 areas of Cost, Scope or Time will be used for the overall project RAG rating.

